



Mission: In joyful relationship with Christ and our donors, the Catholic Foundation of Eastern Montana builds permanent, everlasting endowments to secure a vibrant future for Catholic parishes, schools, and ministries in our diocese.

2023 Grant Guidelines

Eligible Entities

Following are those eligible to apply for grants under this program:

1. Catholic vicariates, parishes, missions, and schools within the Diocese of Great Falls-Billings.
2. Other Catholic entities and ministries located and operating within the geographic borders of the Diocese of Great Falls-Billings, with priority given to entities that are current beneficiaries of at least one permanent endowment at the Catholic Foundation of Eastern Montana.

The Foundation will not make grants to other foundations or to entities not Catholic and/or not located and operating within the geographic boundaries of the Diocese of Great Falls-Billings. The Foundation does not award grants to individuals.

Grant Details

The Foundation awards grants for specific and limited-term projects and programs. The Foundation does not fund multi-year grants or provide ongoing support. Funds will not be provided on an emergency basis outside of the 2023 grant cycle.

Please apply only for needs outside the constraints of your normal, annual budget. The Foundation seeks to maximize the use of its "greatest needs" endowment distributions for the good of the entire Catholic Church within the Diocese of Great Falls-Billings. More than one grant may be approved for a single entity; however, the total amount awarded to a single entity will not exceed \$5,000 in one grant year.

Applications may be submitted for:

- Specific ministries, programs, projects, events, or trainings
- Liturgical purchases
- Building repairs or improvements
- Other needs related directly to the mission of the Catholic Church within the Diocese of Great Falls-Billings

Applications will not be considered for general administrative and operating expenses. For example:

- Clergy and staff salary and benefits
- Debt
- Legal fees
- Tuition

Priority will be given to those who have not received a grant from the Foundation in the previous two years.

Partial funding: Your organization may be awarded partial funding from the Foundation. If this is not viable or acceptable for your organization/project, please check "No" on the grant application for that specific question.

Grant Considerations

The following factors are considered in reviewing grant proposals:

- The potential for evangelization
- The extent of the potential benefit to the community being served
- The degree to which the application includes clearly defined outcomes and measurements
- The capacity of the applicant to carry out the proposal in a one-year time frame (see below)
- Whether the grant represents at least 10% of the total proposal budget
- Whether the applicant received a grant previously and, if so, whether the reporting requirements were completed

The Foundation Board will review applications and recommend distributions in accordance with Foundation-established policies and procedures. The Board of Directors will give final approval to grants based on funds available. You can view lists of previous grants in our annual reports at

<https://www.catholicfoundationmt.org/annual-reports/>.

Application Procedure

The deadline for submitted applications is Saturday, June 3, 2023.

Submit your completed application form online (<https://www.jotform.com/build/230935511574153>) before 11:59 PM on June 3.

Applicants will receive notification of the Board's action in early August 2023, with grant funding released shortly thereafter.

Important!

Applicants receiving grant funding will be required to sign a grant agreement and provide the following to the Foundation:

1. Evidence that the grant has been used for the intended purpose within 12 months of award receipt. This evidence may include paid receipts, written verification by a pastoral leader, photos, etc.
2. Testimonials, stories, photographs, and other pertinent information for the Foundation to use in publicity and donor communications once the grant's purpose has been fulfilled. This helps increase awareness of the Foundation's work and grant program throughout the diocese.

Please put someone in your organization in charge of seeing that the above two items are fulfilled. Completion of these reporting requirements will be noted for future grant cycles.

If a grant is awarded to a Catholic entity but the intended purpose for the awarded funds becomes unavailable or is no longer applicable, any and all awarded funds must be returned to the Foundation.

Questions? Please contact Anna Attaway, Communications and Development Specialist, at anna@catholicfoundationmt.org or (406) 401-1767.