



Mission: In joyful relationship with Christ and our donors, the Catholic Foundation of Eastern Montana builds permanent, everlasting endowments to secure a vibrant future for Catholic parishes, schools, and ministries in our diocese.

2022 Grant Guidelines

Eligible Entities

Following are those eligible to apply for grants under this program:

1. All Catholic vicariates, parishes, missions, and schools within the Diocese of Great Falls-Billings are considered to be grant-eligible applicants.
2. Other Catholic entities and ministries located and operating within the geographic borders of the Diocese of Great Falls-Billings. Priority will be given to entities that are current beneficiaries of at least one permanent endowment at the Catholic Foundation of Eastern Montana.

The Foundation will not make grants to other foundations or to entities not Catholic and/or not located and operating within the geographic boundaries of the Diocese of Great Falls-Billings. The Foundation does not make grants to individuals.

Grant Details

The Foundation awards grants for specific and limited-term projects and programs. The Foundation does not fund multi-year grants or provide ongoing support. Funds will not be provided on an emergency basis outside of the 2022 grant cycle.

Please apply only for needs outside the constraints of your normal, annual budget. The Foundation seeks to maximize the use of its unrestricted endowment distributions for the good of the Catholic Church in the Diocese of Great Falls-Billings. More than one grant may be approved for a single entity; however, the total amount awarded to an entity will not exceed \$5,000 in one grant year.

Applications may be submitted for:

- Specific ministries, programs, projects, events, or trainings
- Liturgical purchases
- Building repairs or improvements
- Other needs related directly to the mission of the Catholic Church within the Diocese of Great Falls-Billings

Applications will not be considered for general administrative and operating expenses. For example:

- Clergy and staff salary and benefits
- Debt
- Care and Share obligations
- Legal fees
- Tuition

Priority will be given to those who have not received a grant from the Foundation in the previous two years.

Please understand that your grant may be partially funded by the Foundation. If partial funding for your project is not viable or acceptable for your organization, please check "No" on the grant application for that specific question.

Grant Considerations

The following factors are considered in reviewing grant proposals:

- The potential for evangelization
- The extent of the potential benefit to the community being served
- The degree to which the application includes clearly defined outcomes and measurements
- The capacity of the applicant to carry out the proposal in a one-year time frame (see below)
- Whether the applicant received a grant previously and, if so, whether they completed the reporting requirements

The Foundation will review each application and recommend distributions of unrestricted funds in accordance with Foundation-established policies and procedures. The Board of Directors will give final approval to grants based on funds available. You can view lists of previous grants in our annual reports at <https://www.catholicfoundationmt.org/annual-reports/>.

Application Procedure

The deadline for submitted applications is June 10, 2022. Submit your completed application form online before 11:59 PM on June 10 at <https://form.jotform.com/220946388113155>. Or visit www.catholicfoundationmt.org/grants-program/ for a printable PDF application, which you can complete and mail to the Foundation, postmarked no later than June 10, 2022:

The Catholic Foundation of Eastern Montana
PO Box 1345
Great Falls, MT 59403

Applicants will receive notification of the Board's action by August 1, 2022, with grant funding released shortly thereafter.

Important!

Applicants receiving grant funding will be required to sign a grant agreement and provide the following to the Foundation:

1. Evidence that the grant has been used for the intended purpose within 12 months of award receipt. This evidence may include paid receipts, written verification by a pastoral leader, photos, etc.
2. Testimonials, stories, photographs, and other pertinent information for the Foundation to use in publicity and donor communications once the grant's purpose has been fulfilled. This helps increase awareness of the Foundation's work and grant program throughout the diocese.

Please put someone in your organization in charge of seeing that the above two items are fulfilled with the Foundation. Completion of these reporting requirements will be noted for future grant cycles.

If a grant is awarded to a Catholic entity but the intended purpose for the awarded funds becomes unavailable or is no longer applicable, any and all awarded funds must be returned to the Foundation.

Questions? Please contact Anna Attaway, Communications and Development Specialist, at anna@catholicfoundationmt.org or (406) 401-1767.