



2021 GRANT GUIDELINES

Eligible Entities

Following are those eligible to apply for grants under this program:

1. All Catholic vicariates, parishes, and missions located and operating within the Diocese of Great Falls-Billings.
2. Other Catholic entities located and operating within the geographic borders of the Diocese of Great Falls-Billings. Priority will be given to those entities which are currently the beneficiary of at least one permanent endowment at the Catholic Foundation of Eastern Montana ("Foundation").

The Foundation will not make grants to other foundations or to entities not Catholic and/or not located and operating within the geographic boundaries of the Diocese of Great Falls-Billings.

2021 Grant Details

The Foundation awards grants for specific and limited-term projects and programs. The Foundation does not fund multi-year grants or ongoing support. Funds are not provided on an emergency basis outside of the granting cycle for 2021.

Please apply only for needs outside the constraints of your normal, annual budget. The Foundation seeks to maximize the use of its unrestricted endowment distributions for the good of the Catholic Church in the Diocese of Great Falls-Billings. More than one grant may be approved for a single entity; however, the total amount awarded to an entity will not exceed \$5,000 in one grant year.

Priority will be given to those who have not received a grant from the Foundation in the previous year.

Please understand that your grant may be partially funded by the Foundation. If partial funding for your project is not viable or acceptable for your organization, please check "No" on the grant application for that specific question.

Applications may be submitted for:

- Specific ministries, programs, or projects
- Building repairs or improvements
- Liturgical purchases
- Other needs related directly to the mission of the Catholic Church within the Diocese of Great Falls-Billings

Applications will *not* be considered for general administrative and operating expenses. For example:

- Clergy and staff salary and benefits
- Debt
- Care and Share obligations
- Legal fees
- Tuition

Reviewing Applications

The Board of Directors for the Foundation will review each grant application and recommend distributions of unrestricted funds in accordance with Foundation-established policies and procedures. The Board of Directors will give final approval to grants based on funds available.

Application Procedure

Deadline for submitted applications is June 15, 2021.

Submit your completed application form online at www.catholicfoundationmt.org. Or print and mail the completed application to the Foundation, postmarked no later than June 15, 2021 to:

The Catholic Foundation of Eastern Montana
PO Box 1345
Great Falls, MT 59403

Applicants will receive notification of the Board's action by August 1, 2021 with grant funding released shortly thereafter.

Important!

Applicants receiving grant funding will be required to sign a grant agreement and provide the following to the Foundation:

1. Evidence that the grant has been used for the intended purpose, within 12 months of award receipt. This evidence may include paid receipts, written verification by a pastoral leader, photos, etc.
2. Testimonials, stories, photographs, and other pertinent information for the Foundation to use in publicity and donor communications once the grant's purpose has been fulfilled. This enables us to increase awareness of the Foundation's work and grant program throughout the diocese.

Please put someone in your organization in charge of seeing that the above two items are fulfilled with the Foundation. Assisting the Foundation with this effort will be noted for future grant cycles.

If a grant is awarded to a Catholic entity but the intended purpose for the awarded funds becomes unavailable or is no longer applicable, any and all awarded funds must be returned to the Foundation.

Questions? - If you have any questions, please contact Anna Attaway, Communications and Development Specialist, at anna@catholicfoundationmt.org or (406) 401-1767.