



2019 GRANT GUIDELINES

Eligible Entities

Following are those eligible to apply for grants under this new program:

1. All Catholic parishes and missions located and operating within the Diocese of Great Falls-Billings
2. Other Catholic entities located and operating within the geographic borders of the Diocese of Great Falls-Billings. Priority will be given to those entities which are currently the beneficiary of at least one permanent endowment at the Catholic Foundation of Eastern Montana ("Foundation")

The Foundation will not make grants to other foundations or to entities not Catholic and/or not located and operating within the geographic boundaries of the Diocese of Great Falls-Billings.

Grant Details

The Foundation awards grants for specific and limited-term projects and programs. The Foundation does not fund multi-year grants or ongoing support. No funds are provided on an emergency basis outside of the granting cycle.

Please apply only for needs outside the constraints of your annual budget. The Foundation seeks to maximize the use of its unrestricted endowment distributions. More than one grant may be approved for a single entity; however, the total amount awarded to an entity will not exceed \$5,000 in one grant year.

In future grant cycles, priority will be given to those who have not received a grant from the Foundation in the previous year.

Types of Grants Awarded

Applications may be submitted for:

- Specific ministry programs or projects
- Building repairs or improvements

- Liturgical purchases
- Other needs related directly to the mission of the Catholic Church within the Diocese of Great Falls-Billings

Applications will not be considered for general administrative and operating expenses. For example:

- Clergy and staff salary and benefits
- Debt
- Care and Share obligations
- Legal fees
- Tuition

Reviewing Applications

The Board of Directors for the Foundation will review each grant application and recommend distributions of unrestricted funds in accordance with Foundation-established policies and procedures. The Board of Directors will give final approval to grants based on funds available.

Application Procedure

Submit completed application form and required narrative postmarked no later than October 18, 2019 to:

The Catholic Foundation of Eastern Montana
PO Box 1345
Great Falls, MT 59403

Applicants will receive notification of the Board's action no later than December 6, 2019, with grant funding released shortly thereafter.

Important

Applicants receiving grant funding will be required to sign a grant agreement and provide the following to the Foundation:

1. Evidence that the grant has been used for the intended purpose
2. Testimonial stories and other pertinent information for the Foundation to use in publicity and donor communications

Questions?

If you have any questions, please contact Judy Held, Foundation President at judy@catholicfoundationmt.org or (406) 315-1765.